

CARLYNTON SCHOOL DISTRICT

Voting Meeting

January 23, 2017

Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its voting meeting January 23, 2017 in the junior-senior high school library. Those in attendance included President Jim Schriver, Vice President Joe Appel and Directors Monica Dugan, George Honchar, Marissa Mendoza, Caleb Richardson, Nyra Schell and Kelly Zaletski. Also present was Superintendent Gary Peiffer, Solicitor Tony Giglio and administrators Brian Durica, Rachel Gattuso, John McAdoo and Dennis McDade. The audience was comprised of two individuals.

CALL TO ORDER – *President Schriver called the meeting to order at 7:32 pm. Mr. Dennis McDade led the pledge. The roll was call by Recording Secretary Michale Herrmann. Director O'Brien was absent.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Schell moved, seconded by Director Honchar, to approve the minutes of the January 9, 2017 regular voting meeting as presented, with an amendment to the motion to include that the employment of Wendy Steiner as Fluency Project Coach would be funded by a Ready to Learn grant. **By a voice vote, the motion carried 8-0, as admended.**

Director Dugan requested the amendment to the minutes so the public would be informed that the position was funded by a grant.

REPORTS:

- **Executive Session** – *President Schriver said personnel matters were discussed in the closed session.*
- **Administrative Reports**
 - **Superintendent Report** – *Dr. Peiffer said he is in the process of compiling the 2017-2018 school year calendar. He would like to start the school year earlier, giving teachers a better lead time to prepare for state testing and proper intervention opportunities if necessary. Students would then be off earlier in the summer. He said that keeping the attention of students is more difficult after the long Kennywood/Memorial Day five-day weekend. Dr. Peiffer said he is working with the high school principals to review the retention and promotion and graduation requirements policies. Lastly, he reported that the scheduling timeline has been laid out to begin the scheduling process with students.*
 - **Principals** – *High School Assistant Principal Rachel Gattuso said report cards will be mailed out the next day; notices to parents about the scheduling process were included. Mrs. Gattuso said the district will host the middle school honors band festival February 4 and the Best Buddies are hosting a concert on February 16 featuring savant pianist Brittany Maier. Also the Interact Club is collecting plastic bags to*

Minutes of January 9, 2017
Meeting

crochet mats for the homeless and are hosting a fundraising basketball game March 23 with teachers versus the Steelers basketball team.

Carnegie Elementary Principal John McAdoo distributed a newsletter and highlighted information about Study Island and Dibels testing. He said Jill Rishell is using Common Sense and Chrome Books to build a safe and informative program in the library. The Pittsburgh Aviary will visit the school February 27, bringing a “Birds of Prey” assembly to the school and students will celebrate Read Across America the first week in March. Mr. McAdoo said the local rotary has made a commitment to help restore the broken seats in the school’s auditorium. Dennis McDade is working with the rotary and a company to locate parts for the older seating.

▪ Facilities and Maintenance – *Mr. McDade said he is beginning to lay out needs both inside and outside of all three buildings and making a list of priorities. He will be providing a list to the board with approximate costs. Mr. McDade’s staff is already working to get fields ready for spring sports. Lastly, the auditoriums were inspected in all schools and the inspections went well. President Schriver asked if curbs at the high school could be painted; the cones are working but color-defined curbs will help as well. There was some discussion about adding an extra air conditioner in the server room to better control the temperature.*

▪ Technology – *Mr. Durica reported that the recovery process from the server failure has been slow. He is working with administrators to get the report cards out on time and will be working with counselors to train for the scheduling process. The phone service is due to be renewed and will be done at a similar rate to past. President Schriver asked if additional Chrome books could be provided to the elementary schools. Mr. Durica said he recently provided more to the Crafton library and distributed others among classrooms at both elementary schools.*

I. Miscellaneous

Director Appel moved, seconded by Director Dugan, to approve the additions to the 2016-2017 Conference and Field Trip Requests as presented; (Miscellaneous Item #0117-01 REVISED) **By a voice vote, the motion carried 8-0.**

Additions to 2016-2017
Conference and Field Trips

II. Finance

Director Mendoza moved, seconded by Director Dugan, to approve the Treasurer’s Report for the month of December 2016 as presented;

Treasurer’s Report –
December 2016

The December 2016 bills in the amount of \$2,646,893.30 as presented;

December 2016 Bills

Adopt the 2017-2018 Proposed Preliminary Budget as presented with the intent to request approval from the Pennsylvania Department of Education for a referendum exception up to the maximum permitted by law. The superintendent is directed to give the public notice of this motion through publication in the newspaper;

Proposed Preliminary Budget
2017-2018 School Year

The December 2016 Athletic Fund Report with an ending balance of \$12,527.17; (Finance Item #0117-01)

December 2016 Athletic
Fund Report

The December 2016 Activities Fund Report with an ending balance of \$65,932.11; (Finance Item #0117-02)

And the January 2017 Real Estate Tax Refunds for the Borough of Crafton. (Finance Item #0117-03) **By a voice vote, the motion carried 8-0.**

III. Personnel

Director Honchar moved, seconded by Director Schell, to award the supplemental position of lunch period secretary at the junior-senior high school to Cathy Columbus, a one-hour per school day duty consistent with the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0117-01)

The addition to the 2016-2017 Day to Day Substitute List as presented; (Personnel Item #0117-02)

The additions to the 2016-2017 Supplemental Athletic List as presented; (Personnel item #0117-03)

Employment of Lynn Mollica as a general cafeteria worker at the junior-senior high school under the terms of the Secretary-Cafeteria-Aides Collective Bargaining Unit Agreement; (Personnel Item #0117-04)

The resignation of Kerry Sommer who held a one-hour-per-week position as a physical education and health instructor for a secondary student with an IEP plan; (Personnel Item #0117-05)

Employment of Rebecca Braithwaite as school psychologist, effective February 7, 2017 under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0117-06)

And the employment of Edward Patton for the one-semester position as English teacher at the secondary level, effective immediately, under the terms of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement. (Personnel Item #0117-07) **By a voice vote, the motion carried 8-0.**

IV. Policy

Director Mendoza moved, seconded by Director Dugan, to approve the first reading of Policies 211-220 as submitted per the full policy review and recommendations of the solicitor and PSBA with corrections to Policies 211 and 216 and an amendment to exclude Policies 215 and 217 for further review; (Policy Item #0117-01) **By a voice vote, the motion carried 8-0, as amended.**

V. Student Services

Director Schell moved, seconded by Director Zaletski, to approve the adjudication agreement for student #SM1617-02 as submitted. (Student Services Item #0117-01) **By a voice vote, the motion carried 8-0.**

December 2016 Activities Fund Report

Crafton RE Tax Refunds – January 2017

Cathy Columbus – One-Hour Lunch Supplemental

Addition to D-D Sub List

Additions to Supplemental Athletic List

General Cafeteria Worker – Lynn Mollica

Resignation – Kerry Sommer

School Psychologist – Rebecca Braithwaite

English Teacher – Edward Patton

Policies 211-220 First Reading

Adjudication Agreement

OLD BUSINESS: *None*

NEW BUSINESS: *Committee Reports were given-*

Parkway - Director Appel said Parkway held a meeting January 3. He announced the names of 12 Carlynton students who attend Parkway and made the Director's List. The district will be receiving a \$21,477.41 refund from the school.

Pathfinder – Director Richardson said he will be meeting with Cynthia Buckley to learn more about The Pathfinder School. Dr. Peiffer said as “owners” of the school by way of a consortium, there will be a meeting to discuss whether districts will want to continue “ownership.”

SHASDA – Dr. Peiffer said SHASDA will hold a student forum in March.

PSBA/Legislative – Director Schell said PSBA is recommending that districts not alter their policy in light of the proposal for use of medical marijuana.

In regards to the school calendar, President Schriver suggested word needs to get out that school will be starting sooner so that parents and teachers can be informed when planning vacations and camps.

OPEN FORUM: *Audience member Jack Kobistek, Mayor of Carnegie, asked if the English position was just for a semester. Dr. Peiffer said yes, just this semester. Mr. Kobistek asked what is in store for the preliminary budget. Mr. Christy said the initial figures indicate an approximate \$1 million dollar shortfall but noted that there is no intention on part of the board to raise taxes at this point. Mr. Kobistek also mentioned that he has worked with District Registrar Kristen Bonner and the Carnegie police to oversee that students enrolling in the district are residents, without a doubt.*

ADJOURNMENT:

With no further business, Director Honchar moved for adjournment at 8:34 pm, seconded by Director Mendoza. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary